SERVING LAUSD ADMINISTRATORS SINCE 1981



WEEK OF AUGUST 26, 2024

## A FAILURE TO PLAN IS A PLAN TO FAIL

**Dr. Karla V. Estrada, Deputy Superintendent of Instruction**, is sharing an important message with principals regarding the professional development modules. The message highlights the importance of autonomy and adaptability. The modules are packaged as "recipes" principals and assistant principals can adapt to best meet the needs of their school communities. In essence, the principal as "chef" selects the best ingredients from the modules to bake a tailored plan for their schools. It is important regions understand the latitude principals are being given and not forced to implement the modules using a lock step approach.

Moreover, during my conversation with Dr. Estrada, I discussed some key implementation issues shared by members:

- Insufficient Planning Time: The presentation slides, facilitator's guide, and the 8-page "Whole Child 2.0 Job Aid" were made available the previous Tuesday. This eleventh hour "aid" left administrators with an inadequate time to plan and prepare effectively. The optional training for principals was scheduled for Thursday and Friday, further exacerbating to plan effectively.
- Lack of Cohesion and Support: Members report a lack of cohesion and support district-wide regarding the PD implementation. The absence of a clear, unified direction and sufficient support mechanisms



contributes to confusion and exacerbates working conditions for all involved.

Increased Workload on Administrators: Due to recent reductions in force and an increase responsibilities especially for single-site administrators and secondary schools with limited assistant principals, the ability to prepare and deliver the PD modules is further compromised. Many administrators are struggling to manage the additional workload burdens effectively. Proof positive is elementary principals and text-book distribution. Principals report nightmare scenarios chasing pallets, incorrect and insufficient materials. We can all agree Williams Certification is a huge accountability. Members highlight the disconnect and insensitivity of adding more accountabilities when the district fully knows about the textbook delivery debacle.

I made the following recommendations to improve working conditions. They come from the membership. The district has an opportunity to show compassion and sensitivity by:

Organized and Coherent Distribution of Materials: To ensure effective preparation, all training materials

## WEEK OF AUGUST 26, 2024

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## Enjoy your 4-day weekend! No Update will be published on September 2nd!



## **AALA STAFF:**

## Maria E. Nichols, President

## **Administrators**

Juan A. Flecha, Chief-of-Staff Steve Quon

## **Consultants**

Irene Hyland Maria Elena Rico-Aguilera

## **Field Representatives**

Julie Gonzalez Dr. Rosa Maria Hernandez Dr. Windy Warren

## **Unit J Stewards**

Ignacio Chavez Oliver Hament Cesar Mercado Mauricio Pinto Alfred Sixtos

## **Office Staff**

Javier Melendez Gema Pivaral Gloria Souquette Marissa Tindel

## Need to contact us?

Associated Administrators of Los Angeles 1910 Sunset Blvd., Suite 410 Los Angeles, CA 90026 Office 213/484-2226 Fax 213/484-0201 Web www.aala.us

Email office@aala.us

Update (assistance) info@aala.us

AALA MEMBERS AND ACTIVE RETIREES: A 2<sup>ND</sup> EMAIL INVITING YOUTO UPDATE YOUR INFORMATION AND JOIN AALA'S PRIVATE FACEBOOK GROUP WILL BE SENT THIS WEEK. NOT A MEMBER, SEE PAGE 6.

## PLAN FROM PAGE 3

and guides need be provided well in advance of any scheduled PD sessions.

<u>Clear Communication and Timelines:</u> Establish and communicate clear, reasonable, and realistic deadlines for PD preparation and delivery. This will guarantee alignment with adequate preparation time.

<u>Enhanced Support Structures:</u> Develop the right supports and resources for administrators. Especially given the current staffing constraints principals are experiencing. Consider offering genuine opportunities for administrators to effectively manage and implement PD under these conditions.

<u>Continuous Feedback and Adjustments:</u> Implement a system for collecting feedback and making necessary adjustments to PD plans. Principals should not be "Whac-A-Moled" for speaking truth to power. This will help address issues promptly and improve future PD accountabilities.



Our members need the district's leadership to address these concerns in real time to significantly enhance PD to improve instruction where it matters most, **every** classroom.

PD implementation is just one of the many concerns you shared by calling, texting, and emailing. Other issues I am addressing with central offices leadership are:

The fiasco with textbook deliveries has impacted sites tremendously for lateness and accuracy. Members have reached out and shared deliveries consisting of 8, 10, 13 pallets have come in as late as this week. School leaders were hysterically rushing to unpack, inventory and deliver them to classroom teachers to ensure Friday's certification deadline. Many of our principals worked on their own time on the weekend with no EDP in sight just to stay afloat. Flexible time needs to be approved without reservation and so should EDP! What is the consistent and cohesive approach across the district to validate and affirm the immensity of this task alone and return the gift

- of time to our members? I will continue to inquire and advocate for the approval of EDP and flexible time for members involved in textbook distribution.
- Monitoring attendance, calling home, and home visits to get students to attend school is worthy and extremely time intensive. Pupil Services will be hosting a webinar next week to support the establishment of the school's attendance team. I boldly ask WHAT TEAM? If you are fortunate enough to have some support, but many have been left with a skeleton crew. Many elementary schools are managed by single site administrators with the team being "Me, Myself and I" responsible for reviewing and creating the attendance monitoring plan and implementing the plan to the meet goals and objectives. The attendance plan calls for home visits and focusing on chronic absenteeism. Is this approach transformational or a photo op opportunity? Are we focusing on the right drivers? I will continue to advocate for increased staffing and support resources to help with attendance monitoring and interventions. I will address the need for the district to develop a comprehensive approach to attendance that includes academic support, social-emotional resources, and safety measures.

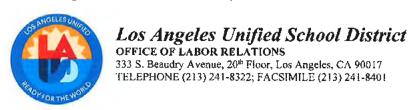
In closing, I will continue to foster collaboration among school leaders, district staff, and interested parties to address these issues with cohesiveness and collaboration. Maintaining open channels of communication with district officials to advocate for the necessary support and resources will continue to be a critical focus of mine. I ask you to continue providing feedback to continuously assess the effectiveness of shared decision making and adjustments to calibrate shared accountability.

We must work towards solutions to better support school leaders, teachers, and students by effectively addressing these issue strategically and collaboratively.

In Solidarity with unwavering resolve and with **One Vision, One Voice, Together Stronger,** 

Maria

Members asked that the AP Reassignment sideletter be posted on AALA's website. You can find it under "Important Information", or you can **click on the letter below**.



ALBERTO M. CARVALHO Superintendent

KRISTIN MURPHY, Ed. D. Associate Superintendent

ROBERT SAMPLES Director

August 14, 2024

Maria Nichols Associated Administrators of Los Angeles 1910 W. Sunset Blvd., Suite 850 Los Angeles, California 90026

Re: Reassignment/Displacement Rights of Assistant Principal, Secondary; Assistant Principal Elementary; and Assistant Principal, Elementary Instruction Specialist

Dear Ms. Nichols

This sideletter confirms that Associated Administrators of Los Angeles ("AALA") and the Los Angeles Unified School District ("District") have agreed to the following in regards to the Reassignments/Displacement Rights of Assistant Principal, Secondary (AP, SEC); Assistant Principal Elementary (AP, ELR); and Assistant Principal, Elementary Instruction Specialist (APEIS):

- An employee who is on the reassignment list who receives an offer of an AP, SEC; AP, ELR; or APEIS assignment that is <u>outside of</u> the original Region from which they were displaced, may decline the offer without losing their place on the reassignment list. In these cases, Article IX, Section 4.6 will NOT be applied.
- If, however, an employee who is on the reassignment list declines two (2) offers of an AP, SEC; AP, ELR; or APEIS assignment within the original Region from which they were displaced, Article IX, Section 4.6 will be applied, and their name will be deleted from the reassignment list

This sideletter is for the 2024-2025 school year and will sunset on June 30, 2025.

Sincerely,

Robert Samples, Director Office of Labor Relations

IT IS SO AGREED:

Maria Michols, President

Date <sup>f</sup>

c: Kristen Murphy

Frank Serrato

Maria Voigt

## **AALA LAUNCHES ENHANCED COMMUNICATIONS**

AALA launched a new private Facebook group for <u>active</u> AALA members and retired <u>associates</u> to receive upto-date communications and share concerns. On July 22nd active members and retired associates received an email with a Google link requesting contact information. Once you share some information with AALA you will receive an invitation to join the group. Not a member, see page 6.

AALA NEWS



## Current School Employees

- Rate Reduction Auto Loan <sup>1</sup> (reduce your current or offered rate by 2%!\*)
- Summer Safeguard Savings Account <sup>2,3</sup>
   (Prepare for the summer and get rewarded)
- Classroom Supply Loan <sup>2, 4</sup>
  (Borrow up to \$1,000 @ 0% for 12 months)
- Utility Loan for Classified Employees <sup>2, 4</sup>
   (Borrow up to \$1,000 @ 0% for 12 months)
- Technology Loan <sup>2</sup> (Borrow up to \$2,500 @ 1% for 24 months)
- Mortgage Programs 5

## And so much more...

- Free Checking
- Free Savings / Holiday Account / U Name It!
- · Individual Retirement Accounts
- Debt Consolidation Loan
- Non Variable Visa Credit Card
- · Personal Loan (Special Occassions)
- Credit Builder / Rebuilder Loan Programs
- Auto Buying Services





More Branch & ATM access than most!

## Nationwide Branch and ATM Access

• +5,000 Nationwide Branches (Service Centers)

• +30,000 Surcharge Free ATMs

Join Today!



As of 4/1/2024, all applications are subject to approval. Rates are subject to change. The actual terms will vary based on the borrower's or borrowers' characteristics. <sup>1</sup> Floor rate at 5.65% for 72 months. <sup>2</sup> Direct deposit or payroll deduction from a qualified source is required. <sup>3</sup> Maximum monthly contribution of \$2,000. Total deposit will be transferred to Primary Share account on the first business day of July. This is a variable rate account. As of the date of this advertisement, 6.60% APY / 6.44% Rate. <sup>4</sup> Must be a current school employee (classified or certificated). <sup>5</sup> Visit our Home Loan Center at www.SchoolsFCU.org. + Access provided by COOP. Service restrictions may apoly.

Federally insured by the NCUA | Supplementary coverage is provided by ASI.

www.SchoolsFCU.org (866) 459-2345

## HAVE YOU MOVED HOME OR WORK LOCATION?

Please email office@aala.us to keep accurate information and make sure you receive communications.

## **NEED ASSISTANCE FROM AALA?**

Whether you need assistance with membership, have a question or need representation, AALA's staff is available to assist you! The office is open Monday to Friday 7:30 am to 4:00 pm (213/484-2226) or you can email office@aala.us 24/7.

## ARE YOU A NEW ADMINISTRATOR OR CANCELED MEMBERSHIP?

Becoming an AALA active member with the benefits of **AALA membership** just got easier, Complete AALA's easy form by scanning this QR code. Remember, AALA is as strong as its membership!



## I INADVERTENTLY UNSUBSCRIBED FROM THE UPDATE. WHO DO I CONTACT?

Email info@aala.us or office@aala.us for assistance.

## WHAT IS ATR OR R2 RATIO?

The Administrator-Teacher Ratio (ATR) reared its ugly head and right into our lexicon this spring with the draconian cut of 361 assistant principals from our ranks. Education Code 41400-41404.5 stipulates the administrator to teacher ratio be 8 administrators for every 100 teachers, or 1 administrator for every 12.5 teachers in unified school districts. This law defines "teacher" as any person providing direct instruction to students. Note, the teacher count cannot include those paid with federal or categorical funds. A ratio larger than 8:100 may result in penalties.

Historically LAUSD benefitted from specific carve outs to the ATR ratio:

- "The Los Angeles Unified School District may also include in the definition of "teacher" any of the following when calculating the ratio of administrative employees to teachers calculated pursuant to this article in the 2022–23 to 2024–25 fiscal years, inclusive: (A) Teachers who spend a majority of their time with pupils as intervention specialists. (B) Teachers who spend a majority of their time on a school campus providing training, coaching, or professional development to other teachers."
- "A school district with an average daily attendance of more than 400,000 as of the 2016-17 second principal apportionment shall be exempt from any reduction in state support pursuant to Section 41404 for the 2019–20 fiscal year to the 2021–22 fiscal year, inclusive."

These two carve outs point to the district's ability to successfully obtain legislative waivers in the past. The LAUSD Independent Analysis Unit published a document titled, "The Administrator-to-Teacher Ratio in L.A. Unified," in 2019. This report emphatically states that, "There is no evidence that the legislature based this ratio on research regarding the needs of California school districts or the effective allocation of teachers and support staff in schools." Moreover, this document delineates the effects of five possible exemptions for amending the Education Code and reducing the ratio.

- Magnet coordinators
- Magnet coordinators and administrators supporting the Targeted Student Population (TSP)
- Magnet coordinators, TSP positions and other mandated, grant-funded or court-ordered positions
- All administrative employees represented by UTLA
- All employees providing direct or indirect services to students

This begs the question, why are these paths not being vociferously being lobbied for instead of draconian administrator cuts? Click **HERE** to read said report for more information and to learn more.







# LAUSD APPROVED HIGH-IMPACT TUTORING PROVIDER



## WHO WE ARE

Cignition is a K-12 tutoring program, led by experienced educators who **produce proven, repeatable** results in student success.

## WHAT WE DO

Our research-based approach focuses on data-informed instruction and collaborative learning, encouraging **student-to-student interaction** to build **deep conceptual understanding**.

## WHERE TO FIND US

We're already in classrooms all over Los Angeles Unified School District and we'd love to add you to our ranks!



Transforming
Virtual
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Giving
Students That
"I get it!"
Moment



Helping Educators
Get Students Back
ON Track and ON
Grade Level

**CONTACT US NOW:** 





(510) 946-7750 ext. 6



dalcaraz@cignition.com



www.cignition.com

## HEALTHCARE FAQS Stay Safe Behind the Wheel

Summer brings out the sense of adventure. Whether it is a short trip to the park or a trip to visit friends or family, getting behind the wheel is a bit trickier now. Today's tech world is full of distractions, regardless of age.

In 2022 42,514 people died due to vehicle accidents on public roads, this does not include driveways, parking lots or private roads. Although the advent of seat belts and airbags decreased motor vehicle fatalities, increased distractions result in riskier driving. Speeding, not paying full attention to the road, and driving while tired all increase your chances of a crash. Drinking or using drugs, whether medical or recreational, can be especially dangerous.

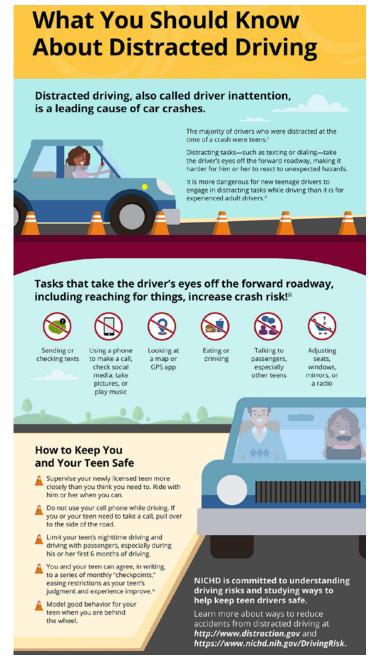
Distracted driving encompasses a variety of risky behaviors:

- Eating or drinking
- Making or taking a cell phone call
- Texting
- Changing radio settings
- Reaching for an item

Did you know that in just five seconds, you travel the entire length of a football field at 55 miles per hour? Any distracting behavior can lead to a life-changing or life-ending event!

Our driving skills may also diminish as we age gracefully.

- Age can bring slower reflexes (or slower involuntary reaction times). Voluntary reaction times may also become impaired, since attention spans can get shorter, making it harder to multitask.
- Drivers on certain medications can become drowsy or light-headed.
- Stiffness and muscle weakness, due to arthritis or other issues, can make it more difficult to turn your head, move the steering wheel, or even brake the car.
- When age brings weakened eyesight, it may become harder for drivers to see people or signs, or even recognize familiar locations. These problems can be exacerbated at night.



• Additionally, hearing loss can make it challenging to perceive sirens, horns or your car's warning sounds.

What can you do? Here are some simple tips:

- Keep enough distance between you and the car in front of you to avoid a crash.
- Don't drink and drive.
- When you take a new medicine, ask your doctor or pharmacist about side effects. Some can affect your driving.
- If you have glasses or contact lenses, make sure you have a current prescription and wear them while driving.
- Don't wear sunglasses or tinted lenses at night.

## PLEASE NOTE THAT WE HAVE RESCHEDULED THIS EVENT. WE WILL GET YOU THE UPDATED INVITE AS SOON AS IT IS AVAILABLE.

PLEASE JOIN US
TO SUPPORT

## Scott Schmerelson

Candidate for Re-Election, LAUSD School Board



Woodland Hills, CA 91364

Hosts \$1300 Sponsors \$500 Patrons \$250 Community Supporter \$99 All contributions welcome. No one will be turned away for lack of funds.

Contribute to the event online by clicking **HERE** 

RSVP to Farrell Bender nancydolanassociates@amail.com

*Or RSVP via texting 818-633-8678* 

Paid for by Schmerelson School Board 2024-General (ID # 1468154) 419 N. Larchmont Blvd. #37, Los Angeles, CA 90004 Additional information available at Ethics.lacity.org

Scott Schmerelson Event				
$\Box$ Yes, I will attend the event. $\Box$ I am unable to attend but will contribute \$				
Type of contribution:	\$1000\$500\$250\$99\$50Other			
	Larchmont Blvd., #37, Los Angeles, CA 90004 ble to Scott Schmerelson for School Board 2024-General.			
Name on Card:	Exp. Date:			
Card Number:	Security Code:			
Billing Address:				
Email:	Phone: tifications below are required by law			
☐ I am an individual, and this contribution				
Name:				
Address: Street (no PO boxes)	City State Zip Code			
Occupation:				
I am: □Self-employed, and the name of my business	is is:			
□Not self-employed, and my employer is:				
☐ I am a business, and this contribution is f				
Address:				
Street (no PO boxes)  I certify the following:	City State Zip Code			
<ul> <li>been and will not be reimbursed.</li> <li>This contribution does not cause me to exceed my comake to this candidate or committee must be cumulentity whose contribution activity I control, such as contribution, and both contributions will be treated</li> <li>I am a United States citizen or a lawfully admitted p</li> </ul>	permanent resident (i.e., green card holder).			
I certify under penalty of perjury under the laws of the information above is true and correct.	of the City of Los Angeles and the state of California that all			
Name	Date			
419 N. Larchmont I	Title (if signing for a business) hool Board 2024-General (ID #1468154) Blvd. #37, Los Angeles, CA 90004 ation available at Ethics.lacity.org			



## **UPDATES**

## 2024-2025 New Principal Support Mentor Program

The new memorandum for the 2024-2025 New Principal Support (NPS) Mentor Program is now available. Interested principals can find more information about applying to be an NPS mentor <a href="mailto:here">here</a>. All mentor applications are due on Monday, August 26, 2024. Please email <a href="mailto:NPSMentor@lausd.net">NPSMentor@lausd.net</a> with any questions.

## **EDUCATOR DEVELOPMENT AND SUPPORT**

## **Evaluation Plans and Rostering Staff for Evaluation in 2024-2025**

Educator Development and Support evaluation plans for 2024-2025 have been loaded on MyPGS. View the **Rostering IOC** for more information on rostering certificated staff for evaluation and the **Frequency of Evaluation Policy** for guidance on whom should be evaluated, and due dates for the following evaluation plans:

	Administrator Timelines	Teacher Timelines
Submit Initial Growth Plan	A 08/9/2024	IPS & Focus Element Selection
	E 08/23/2024	A Basis: 8/9/24
	B 09/06/2024	All other Basis: 9/20/24
Initial Growth Planning Conference	A 08/23/2024	A Basis: 8/23/24
	E 09/06/2024	All other Basis: 10/4/24
	B 09/20/2024	

## **Educator Development and Support Certification Training (EDSSL and EDST)**

Educator Development and Support offers various trainings to support administrators in the growth and development process. Please see the following, if you have further questions, please contact <a href="Heather Lower Lowe

Training	Participants	Description	Keyword/MyPLN Link
EDST Observer Certification	Administrators evaluating teachers	Observer and evaluate teachers	Observer Certification
EDST 201	Administrators evaluating teachers	Review the EDST processes, Teaching and Learning Framework and Informal Observation Tool.	EDST 201
EDSSL Observer Certification	Principals and Principals Supervisors	Observe and evaluate leaders	EDSSL Certification
EDSSL 101	School site administrators	Overview of the evaluation process	EDSSL 101
EDSSSA 101	School Support Administrators	Overview of the evaluation process	EDSSSA101

## **MyPGS Informal Observations**

The Informal Observation Tool has been updated for mobile-friendly operation on iOS and Android phones and tablets. Improvements include mobile responsive layout and speech-to-text features using your device's microphone feature. For quick access to the Informal Observation Dashboard follow this <u>Job Aid to add a MyPGS dashboard icon to your mobile home screen.</u>

## **Zoom Office Hours**

The Educator Development and Support (EDS) staff is available to assist you with all phases of the teacher evaluation cycle during virtual **Office Hours** on Fridays, from 3:00 pm to 4:00 pm, using this Zoom link: <a href="https://lausd.zoom.us/j/81789342230">https://lausd.zoom.us/j/81789342230</a>.



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Member's Name:		Date of Birth:
Spouse's Name:		Date of Birth:
Address:		
City:		Zip Code:
Phone:	Best Time to Call: AM / PM Email:	•

Please return questionnaire to:

Specialists in Long Term Care Insurance Services, Inc. (SILTC) an AMBA Company (in CA dba: Association Member Benefits & Insurance Agency)

P.O. Box 6630 Auburn, CA 95604-9904 Associated Administrators Los Angeles (AALA) Approved Group Long Term Care Insurance Plan

SiLTC CA License #: 0795155



**SARINA MACMILLAN** — Ms. MacMillan served a principal at North Hollywood Community Adult School, Kennedy-San Fernando Community Adult School, and Venice Community Adult School She retired August 31, 2005 and passed away August 3, 2024.

PAULINE BODIFORD — Ms. Bodiford served as Assistant Principal, Secondary Counselor Services at Sepulveda Middle School from August 27, 1987 to February 7, 1993, Assistant Principal, Secondary at Portola Middle School

from February 8, 1993 to August 17, 1997, and Burbank Middle School from August 18, 1997 to June 29, 2002. Pauline retired effective June 30, 2002 and passed away on August 8, 2024. Funeral services were held on Saturday, August 24th at Fellowship Presbyterian Church in Huntsville, Alabama. Condolences may be sent to the family at: 100 Sadie Spring Court, Huntsville, Alabama 35806.

## SEND ME AN ANGEL, SEND ME AN ANGEL, RIGHT NOW! J

For as little as \$5 or \$10 per pay period you can earn some! This is the simplest way to become an AALA Angel. Think about it, for about the cost of a latte or spirit you can fund college dreams. And who knows, the scholar you support may someday saves lives.

AALA established FRIENDS OF AALA, a 501(c)(3) nonprofit corporation in January 2011 to fund our student scholarship program for deserving LAUSD students. This Spring AALA awarded 43 \$2,500 and 15 \$1,500 scholarships to graduating seniors representing high schools and community adult schools. The Board of Friends of AALA meets its annual fundraising goal by seeking donations from AALA's active and alumni members, private foundations, service clubs, organizations, and businesses. The generosity of these donors is much appreciated.

Scan this QR code and earn your wings! All donations to FRIENDS OF AALA are tax deductible!

## YOUR GENEROSITY FUNDS DREAMS



Note to Applicants: Please be advised that you are responsible for making sure all the District requirements have been met. Do not contact AALA for information regarding positions; for detailed requirements for positions and employment updates use the contact phone number provided in the announcement or visit the District website at <a href="http://www.lausdjobs.org">http://www.lausdjobs.org</a> (classified) or <a href="http://achieve.lausd.net/Page/1566">http://achieve.lausd.net/Page/1566</a> (certificated). Employees who change basis during the school year may not earn a full year of service credit and annualized employees who change their basis during the year may sustain an annualized settlement.

CERTIFICATED positions are-open to certificated and classified employees who meet the position requirements.

Click **HERE** for school based positions

Click **HERE** for non-school based positions

**CLASSIFIED** *positions are open to certificated and classified employees who meet the position requirements*. Click <u>HERE</u> for current job opportunities.

# TEREST GROUPS - NEWS YOU CAN US



## INTEREST GROUP CONTACT INFORMATION

You seek AAPA information? <a href="https://bit.ly/">https://bit.ly/</a>
LAUSD-AAPA

Can't find CMAA?
<a href="https://www.instagram.com/cmaa.lausd/">https://www.instagram.com/cmaa.lausd/</a>

Looking for ACSA
Region 16 news?
Visit ACSA's Region
16 website for upto-date information
at <a href="https://www.acsaregion16.com">https://www.acsaregion16.com</a>

Looking to connect with AJE-LAUSD? https://www.ajelausd.org

You seek COBA information? <a href="https://www.cobalausd.">https://www.cobalausd.</a> net

https://www.instagram.com/cobalausd/