

# UPDATE

[www.aala.us](http://www.aala.us)

Week of May 23, 2016

## ALL THAT'S GOOD ABOUT PUBLIC EDUCATION

The Millennium Biltmore Hotel was abuzz with excitement on the evening of Wednesday, May 18, 2016, as AALA awarded outstanding LAUSD students scholarships and recognized individuals and organizations that have made extraordinary contributions to schools as volunteers. At a time when most of the news is negative, this year's AALA Scholarship and Community Awards Banquet celebrated everything right about public education! We welcomed State Superintendent **Tom Torlakson** and Superintendent **Michelle King**, who along with Board Members, Local District Superintendents, and other District leadership joined in our celebration. Our amazing association came together for the 34<sup>th</sup> consecutive year to highlight these scholars, their heroic administrators, their families, and the corporate and private citizens who allow us to collectively thrive.

We applaud and congratulate our scholarship recipients for their meritorious achievements and accomplishments and stand in awe of and are grateful for our corps of "Angel Volunteers." Their boundless energy, resources, and support for our schools are heartwarming and touching.

We are delighted to recognize the exemplary work that our administrators are doing on a daily basis to enrich the lives of students. As a result of their commitment, the 25 scholarship recipients, who received \$2,000 each, will be matriculating to an array of colleges and universities – from Santa Monica and Valley Colleges, to the UC and CSU systems, to Carnegie Mellon, Harvard, and Clark Atlanta Universities, and even as far as the Regents University in London! Nine outstanding community volunteers or organizations were presented awards, as well. Their administrators are to be recognized for providing excellent climates for teaching and learning at their schools that encourage such a high caliber of volunteers to want to work with them.

Congratulations to the following principals, their administrative teams, teachers, and support staff for promoting AALA's scholarship and community awards program and producing the 2016 honorees:

<b>William B. Albion</b>	Gault Street Elementary School
<b>Antonio L. Amparan</b>	Huntington Park Elementary School
<b>Reginald D. Brookens</b>	King/Drew Magnet High School of Medicine and Science
<b>Michelle N. Bryant</b>	Carson High School Academy of Education and Empowerment
<b>Mario X. Cantu</b>	Garfield High School (2 recipients)
<b>German Cerda</b>	South Gate High School (2 recipients)
<b>Edward A. Colación</b>	Young Oak Kim Academy

### IN THIS ISSUE

[ALL THAT'S GOOD ABOUT PUBLIC EDUCATION](#)

[MY NAME, MY IDENTITY](#)

[FAQ – LIFETIME HEALTH BENEFITS](#)

[ENDING THE SCHOOL YEAR](#)

[OUTSTANDING LEADERSHIP AWARD](#)

[PAYROLL REPORTING](#)

[FOOD SALES ON CAMPUS](#)

[IN MEMORIAM](#)

[LONG-TERM CARE INSURANCE](#)

[SAVE THE DATES](#)

[CALENDAR](#)

[UCLA ADMINISTRATIVE CREDENTIAL](#)

[CSUN MA & CREDENTIAL PROGRAM](#)

[DISTRICT INTERN & SPEC. ED. PROGRAM POSITIONS](#)

# Associated Administrators of Los Angeles

## GOOD (Cont.)

<b>Eric M. Davidson</b>	University High School
<b>Rosario P. Galvan</b>	East Valley Skills Center
<b>Nancy Huerta</b>	Phoenix High School
<b>Luis M. Lopez</b>	Wilson High School
<b>Murray A. MacPherson</b>	Langdon Avenue Elementary School
<b>Kenneth J. Martinez</b>	Cortines High School of Visual and Performing Arts
<b>Kristen McGregor</b>	Belmont High School (3 recipients)
<b>Carlos A. Montes</b>	Jordan High School
<b>Jan T. Murata</b>	Harbor Teacher Preparation Academy (2 recipients)
<b>Jesus Nuñez</b>	South East High School
<b>Martin J. Price</b>	Sherman Oaks Center for Enriched Studies
<b>Ricardo Rosales</b>	North Hollywood High School
<b>Pia C. Sadaqatmal</b>	Rio Vista Elementary School
<b>Stephen E. Salva</b>	Cheremoya Avenue Elementary School
<b>Reginald A. Sample</b>	Dorsey High School
<b>Deborah A. Smith</b>	Daniel Pearl Journalism & Communications Magnet High School
<b>Jeanette L. Stevens</b>	San Pedro High School (2 recipients)
<b>Erica M. Thomas</b>	Manual Arts High School
<b>Maria E. Torres Flores</b>	Bravo Medical Magnet High School
<b>Oryla M. Wedoedt</b>	Venice High School
<b>Gretchen E. Young</b>	Madison Elementary School

We also recognized **Margaret Prietto**, Holmes Middle School Assistant Principal, who received the President's Award for meritorious service to AALA. Margaret has worked with all four presidents, **Dr. Eli Brent**, **Dr. Mike O'Sullivan**, **Dr. Judith Perez**, and now **Juan A. Flecha**. She also has been part of the Negotiations Team since Dr. Brent's term and has been on the Executive Board since 2001. Congratulations, Margaret!

We wish to thank AALA alumni members who consistently have been so generous with their donations to Friends of AALA in support of the scholarship program. We also wish to thank our sponsors and AALA active members who increased their support this year. AALA will be celebrating a major milestone on July 1, 2016 – our association's 35<sup>th</sup> anniversary! **President Juan A. Flecha** has established a goal to award an unprecedented 35 scholarships (\$70,000) in 2017 to celebrate our 35<sup>th</sup> year. Therefore, fundraising has to start now! To make a tax-deductible donation, go to the AALA website, [www.aala.us](http://www.aala.us), and click on the yellow *Donate* button on the upper right side, or mail a check payable to Friends of AALA to AALA, 1910 W. Sunset Blvd., Suite 850, Los Angeles, CA 90026. **We** can do it with your support!

To view the program, with information about each individual honoree, please click [HERE](#).

**MY NAME, MY IDENTITY**

A national campaign, *My Name, My Identity*, is a partnership between the National Association for Bilingual Education, the Santa Clara County Office of Education, and the California Association for Bilingual Education. It focuses on encouraging teachers and other educators to learn to correctly

## NAME (Cont.)

pronounce students' names because doing so signals respect and actually facilitates their adjustment to school. This is especially critical for English learners, who often do not have teachers who speak their language or look like them. Taking the time to learn a student's name is a way of showing you care. "Mispronouncing a student's name essentially renders that student invisible," said **Carmen Fariña**, Chancellor of New York City Schools, in a keynote speech at the Bilingual Education annual conference. She recalled that, as a Spanish-speaking kindergarten student in Brooklyn, she had been marked absent every day for weeks because she did not raise her hand when the teacher called roll. She never heard her name, because the teacher bungled it so badly. This subtle slight is often unintended and unnoticed by the person committing it, but is obvious and hurtful to the one receiving it.

**Dr. Rita Kohli**, UCR Assistant Professor, and **Dr. Daniel Solórzano**, UCLA Professor, published a study, *Teachers Please Learn Our Names! Racial Microaggressions and the K-12 Classroom*. The study includes multiple stories of students who endured shame, anxiety, or embarrassment because their names were mispronounced in school and how these were not isolated incidents. Some educators have gone so far as to blame the students for having *weird names*. The authors recommend that teachers recognize the influence they have over a student's sense of self-worth, noting that *...while frustration or confusion may seem like a natural response when a teacher faces an unfamiliar name, it can leave a lasting impact on the way that children see themselves and their culture*. Asking a child to select a name that is easier to pronounce or even just saying a child's name is difficult to pronounce can be a slight because the child may feel it's his/her problem for having a strange name and being from a different culture.

One of the objectives of the *My Name, My Identity* campaign is to bring awareness to the importance of respecting one's name and identity in schools. It takes the position that all students have the right to be called by the names that represent their identity and culture and asks school staff members to make a pledge to pronounce students' names correctly.

## HEALTH BENEFITS FAQ—

### ***WILL YOU RECEIVE LIFETIME HEALTH BENEFITS AT RETIREMENT?***

#### **How do I know if I qualify for lifetime health benefits when I retire?**

As a current employee, your eligibility for District-sponsored medical, dental, and vision coverage for yourself and eligible dependents at retirement depends on meeting requirements for:

1. Qualifying years of paid service—A year of paid service means you were paid for at least 100 full-time days and you were eligible for District benefits during that time period. To determine whether you qualify for lifetime benefits, click on [Eligibility](#) on the Benefit Administration's [Planning to Retire](#) webpage.
2. Your health plan enrollment at retirement—On the date you retire, you must be enrolled in the plan you wish to continue during retirement.
3. Receipt of retirement benefits—You must receive a monthly retirement payment from your State Retirement System, either CalSTRS or CalPERS.

## FAQ (Cont.)

### **What important steps are needed to continue my health benefits into retirement?**

1. Apply for retirement through your retirement system, CalPERS or CalSTRS, at least three (3) months before your effective retirement date.
2. For your District benefits, complete the [HI-22, Application for Continuation of Health Benefits](#) form and return to Benefits Administration at least three (3) months before retirement. Even though you continue the same medical plan, your plan enrollment status changes from an active employee to a retiree.
3. Enroll in Medicare if eligible.
4. Provide a copy of the *Notice of Benefit Approval* (letter acknowledging first payment) from CalPERS or the *Award Letter* from CalSTRS to Benefits Administration. (Notice will be mailed to your home by CalPERS or CalSTRS).
5. Submit a resignation form—[Form HR-8152](#) (scroll down to locate form) for certificated employees or PC Form 5209, *Classified Staff Resignation Form*, available on the [Personnel Commission](#) webpage (scroll down to locate form). Your resignation form must show your effective retirement date.

### **What happens if I retire but want to defer receipt of my CalSTRS or CalPERS benefits payments?**

If you leave funds on deposit with CalSTRS or CalPERS system for withdrawal at a later date or elect a lump sum distribution, you are **not** eligible for District-paid retiree health benefits. If you stop your monthly retiree benefit payments, you will lose your District-sponsored benefits.

### **How can I verify whether I'll be eligible for health benefits when I retire?**

You can send a request by email to [benefits@lausd.net](mailto:benefits@lausd.net) or by fax to 213.241.4247. Include your employee name, employee number, and your estimated retirement date. Your retirement date should be within two years from your request date. You can also submit a written request to Benefits Administration at P.O. Box 513307, Los Angeles, CA 90051-1307.

**For additional information, contact Health Benefits Administration at 213.241.4262.**

## **ENDING THE SCHOOL YEAR REMINDERS**

Excerpted below is information from the *2015 Principal's Handbook* and other District publications that itemize key activities for site administrators at the end of the school year. We hope this information is helpful to you.

### WHEN CLOSING SCHOOL

- Develop a Closing Bulletin that addresses the following items, as appropriate. Be sure to distribute to faculty several weeks prior to the close of school.
  - Collection and return of library books
  - Collection and return of textbooks
  - Collection and storage of equipment, including computers, etc.
  - Collection and storage of small equipment and supplies, including audiovisual
  - Storage of flag
  - Room cleaning and storage of teacher materials

## END-OF-YEAR (Cont.)

- Collection of keys
- Guidelines and timeline for submission of final grades and distribution of report cards (for all students enrolled 15 or more days)
- Review guidelines and timeline for completion of cumulative records.
  - *Cumulative Record Handbook for Elementary Schools*, January 2012
  - *Cumulative Record Handbook for Secondary Schools*, April 2012
  - Include student retentions and appropriate forms to substantiate
  - Be certain staff is aware that cumulative record comments must **not** be:
    - inaccurate or misleading
    - a conclusion or inference outside observer's area of competence
    - based on personal observation of a named person
    - without noted time and place
    - in violation of the privacy or other rights of a student
  - Update ELD levels
  - Record participation in intervention/intersession/SSTS/IEP meetings
  - Print labels for cumulative record folders and verify that grades have been entered for all students.
- Schedule end-of-the-year student awards to recognize student achievement, attendance, school service, etc.
- Review guidelines for completion and collection of attendance cards, registers, roll books, and absence notes.
- Direct students to visit the school's Lost and Found.
- Collect signed time cards.
- Complete Student Store Clearance Form (secondary schools).
- Turn in Final Checkout Sheet and/or Roving Checklist for clearance.
- Mail report cards home.
- Inform parents and students of return date.

## ADDITIONAL DISTRICT GUIDELINES

- BUL—953.1, *Control of Site Equipment*, October 9, 2015
- BUL—3508.7, *Inventory Requirements for Categorically Funded Equipment*, May 12, 2015
- MEM—2464.12, *Carryover Policies for School Discretionary Accounts*, March 14, 2016
- REF—3640.9, *Final Payment of Bills for 2015-2016*, April 15, 2016
- BUL—6622.0, *Inventory of Student Body Owned Equipment*, November 30, 2015
- REF—1754.11, *Year-End Accounting Procedures for Elementary School Student Body Funds*, April 13, 2016
- REF—1755.12, *Year-End Accounting Procedures for Secondary School Student Body Funds*, April 13, 2016
- REF—4276.9, *Year-End Accounting Procedures for Adult Schools, Skills Centers, ROCs*, April 18, 2016

## **TERREL H. BELL AWARD FOR OUTSTANDING SCHOOL LEADERSHIP**

The U.S. Department of Education is currently accepting nominations for the above-mentioned award, which honors principals as part of the National Blue Ribbon Schools Award Ceremony. This award recognizes outstanding school leaders who have produced outstanding results for all students, regardless of race, ethnicity, or socioeconomic status. It is named for the second Secretary of Education, **Terrel H. Bell**, who commissioned the report, *A Nation at Risk*, and founded the National Blue Ribbon Schools program to recognize outstanding schools and school leaders and is given by the U. S. Department of Education, together with the National Association of Elementary School Principals, the National Middle Schools Association, and the National Association of Secondary School Principals.

The nomination process requires recognition of a principal's leadership qualities and achievements from the district administration, school faculty, and representatives of parent and/or community organizations. The nominated principal will need to include a statement, as well. All principals of candidate National Blue Ribbon Schools are invited to participate in this process. Key points to remember are:

- Nominations will be accepted until June 17, 2016.
- All parts of the application must be completed and entered succinctly.
- Nominations must be completed using the online nomination form.
- Principals who are nominated are expected to continue for the 2016-17 academic year in their National Blue Ribbon recognized school.
- All public schools must meet their state's eligibility requirements for the 2015-2016 school year in order to receive the National Blue Ribbon award and for a nominated principal to receive the Bell Award.

To access the nomination forms, visit <http://portal.nationalblueribbonschools.com/> and click on the button for Bell nominations.

## **PAYROLL REPORTING INFORMATION**

The 2016—2017 payroll calendars and sign in/out cards are available now on the Payroll Administration website. Calendars are available in PDF format and the sign in/out cards are available in Microsoft Excel format (compatible with 1997—2003 versions). Please note that the sign in/out cards must be downloaded and saved to your computer before they can be viewed. To access the calendars and the sign in/out cards, click on the following link: <http://achieve.lausd.net/Page/11011>.

## **HEALTHY FOOD SALES ON CAMPUS**

In an effort to ensure that LAUSD students are receiving healthy food on campus and to not contribute to the childhood obesity epidemic, the LAUSD Board of Education has established policies to govern food sales within the District. Several years ago, very stringent guidelines were enacted; however, some unintended consequences resulted. The prohibition on many of the sugary and salty snack foods and beverages that students really liked decimated student body funds in most schools. Secondary

# Associated Administrators of Los Angeles

## **FOOD (Cont.)**

schools, where student body funds support athletics and extracurricular programs, were particularly hit hard. Student Stores that had been bringing in thousands of dollars annually, saw their revenues cut by more than half when chips, sodas, candy, and gum were prohibited.

A few years ago, then **Superintendent Cortines** relaxed some of the stringent guidelines, allowing for a few more of the student-favored snacks to be sold on campus. On the Food Services website, lists of beverages and snacks that are approved for sale can be found. The lists include cookies, juice bars, cereal, granola bars, chips, crackers, fruit bowls, water, juices, Gatorade, and other items that students like, but are still considered healthy. We would like to encourage administrators to periodically review this list as items are continually added and share it with your Financial Managers and/or SAAs, as appropriate. To access the lists of approved items, click [HERE](#). In addition, there is a process to add a food or beverage item to the approved list. Anyone can submit the required information to Food Services Division and the item will be evaluated. That process is also found by clicking on the above link. If you would like assistance in creating a healthy food environment, please contact your Area Food Services Supervisor for more resources and materials.

## **IN MEMORIAM**

**THOMASINA A. PLEASANT**—Former consultant in the Division of Secondary Education and Research and Evaluation and assistant principal at Sutter and Audubon junior high schools and Dorsey, Fairfax, and Palisades high schools. Tomi retired from the District on June 20, 1980, and passed away on May 3, 2016. In accordance with her wishers, no services were held.

## **LONG-TERM CARE INSURANCE AVAILABLE**

AALA members may enroll in a group long-term care insurance plan. Those who have been members of AALA fewer than 31 days are guaranteed enrollment into the program with no health questions asked. Other AALA active members, retirees, spouses, and family members are also eligible to enroll; however, a health application must be completed. Long-term care is a consideration when financially planning for retirement, and the age when applying, determines the rate. To receive more information or a free, no obligation enrollment packet with rates, please call Specialists in Long-Term Care Insurance Services, Inc., at 1.800.764.6585 or email [info@siltc.com](mailto:info@siltc.com).

## **SAVE THE DATES**

- ✓ **ACSA-R** is having its end-of-the-year luncheon on Thursday, June 16, 2016, at 11:30 a.m., at Taix Restaurant. All retirees are invited to hear the guest speaker, **Dr. Debra Duardo**, the newly selected L.A. County Superintendent of Schools and former Executive Director of LAUSD Health and Human Services Division. The cost is \$30 per person and checks made payable to ACSA-R should be mailed to **Mike Perez** at AALA, 1910 W. Sunset Blvd, #850, Los Angeles 90026. For more information, please email Mike at [mpez21@sbcglobal.net](mailto:mpez21@sbcglobal.net).

# Associated Administrators of Los Angeles

## SAVE (Cont.)

- ✓ **Carmela Sainz** is retiring after 39 years of service to LAUSD. Friends and colleagues are invited to a luncheon in her honor on Saturday, August 6, 2016, 11:00 a.m. – 4:00 p.m., at the Odyssey Restaurant, 15600 Odyssey Drive, Granada Hills. Tickets are \$50 per person and checks payable to **Sheila Hardy** should be sent to her at 22035 Alamogordo Road, Saugus, CA 91350, by July 22, 2016. For more information, please contact **Obioma Uche** at [oiu9972@lausd.net](mailto:oiu9972@lausd.net).

## CALENDAR

EVENT	DATE	CONTACT
<b>MAY IS NATIONAL ASIAN PACIFIC AMERICAN HERITAGE, FOSTER CARE, AND PHYSICAL FITNESS AND SPORTS MONTH</b>		
<b>EPO Meeting</b> at Pickwick Gardens <b>(Required)</b>	May 20, 2016 7:30 a.m. – 12:00 p.m.	<b>Heather Lower-Lowe</b> , 323.269.0415 or <a href="mailto:hlowe@lausd.net">hlowe@lausd.net</a>
<b>Troops to Education Employment Fair</b> at Patriotic Hall, 1816 S. Figueroa St., Los Angeles	May 21, 2016 9:30 a.m. – 1:00 p.m.	<b>Melissa Zell</b> , 213.281.9552 or <a href="mailto:mzell@usvetsinc.org">mzell@usvetsinc.org</a> or <b>Brian Witten</b> , 213.542.2640 or <a href="mailto:bwitten@usvetsinc.org">bwitten@usvetsinc.org</a>
<b>CCAIE LA Metro Section Spring Awards Luncheon</b> at The Castaway	May 22, 2016 10:45 a.m. – 2:00 p.m.	<b>Brenda Vela</b> , 213.765.2443
<b>Final Evaluation Report for Early Education Teachers Due</b>	May 25, 2016	
<b>OMA Meeting in Board Room</b> at Beudry Building	May 25, 2016 7:30 a.m. – 9:30 a.m.	<b>Kevin Kilpatrick</b> , 213.241.2418 or <a href="mailto:kkilpatr@lausd.net">kkilpatr@lausd.net</a>
<b>AAPA Retirement Dinner &amp; Officer Installation</b> at Golden Dragon Restaurant	May 25, 2016 5:00 p.m. – 8:00 p.m.	<b>Ramon Mella</b> , <a href="mailto:ramoncito.mella@lausd.net">ramoncito.mella@lausd.net</a>
<b>COBA Meeting</b> at Crenshaw High School	May 25, 2016 5:30 p.m.	<b>Josephine Ruffin</b> , <a href="mailto:josephineruffin@sbcglobal.net">josephineruffin@sbcglobal.net</a>
<b>OEECA Meeting</b> at TBA	May 26, 2016 12:00 p.m. – 4:00 p.m.	<b>Obioma Uche</b> , <a href="mailto:oiu9972@lausd.net">oiu9972@lausd.net</a>
<b>Retirement Celebration for Barbara Friedrich</b> at Maggiano's Little Italy in Woodland Hills	May 29, 2016 11:30 a.m. – 2:30 p.m.	<b>Carmen Dashiell</b> , 818.700.2020
	May 30, 2016	
<b>JUNE IS NATIONAL LGBT AWARENESS MONTH</b>		
<b>AALA Executive Board Installation Dinner</b> at Maggiano's, The Grove	June 1, 2016 5:00 p.m.	<b>Gema Pivaral</b> , 213.484.2226
<b>Adult School Administrators Meeting</b> at East Los Angeles Skills Center	June 3, 2016 8:00 a.m.	<b>Dr. Clif de Cordoba</b> , 213.626.7151 or <a href="mailto:cdecordo@lausd.net">cdecordo@lausd.net</a>



# Associated Administrators of Los Angeles

EVENT	DATE	CONTACT
<b>COBA End-of-the-Year Celebration</b> at the Sheraton Gateway Los Angeles Airport Hotel	June 8, 2016 5:30 p.m. – 7:30 p.m.	<b>Josephine Ruffin,</b> <a href="mailto:josephineruffin@sbcglobal.net">josephineruffin@sbcglobal.net</a>
<b>Last Day of Instruction</b>	June 10, 2016	
<b>Retirement Brunch for Jose L. Rodriguez</b> at Orange Grove Bistro, CSUN	June 12, 2016 11:30 a.m. – 3:00 p.m.	<b>Melanie Welsh,</b> 818.758.3600
<b>Pupil Free Day</b>	June 13, 2016	
<b>Summer Principal Institute</b> at CSULA (Elementary & Early Ed.)	June 14 – 15, 2016	<a href="mailto:plld@lausd.net">plld@lausd.net</a> or 213.241.3444
<b>Summer Principal Institute</b> at CSULA (Secondary & Adult Ed.)	June 16 – 17, 2016	<a href="mailto:plld@lausd.net">plld@lausd.net</a> or 213.241.3444
<b>MSPO End-of-Year Meeting and Luncheon</b> at TBD	June 16, 2016 7:30 a.m. – 12:00 p.m.	<b>Dr. Deborah Wiltz,</b> 818.394.4300 or <a href="mailto:dwiltz@lausd.net">dwiltz@lausd.net</a>
<b>SHSPO Meeting</b> at TBD	June 16, 2016 7:30 a.m. – 12:00 p.m.	<b>Eric Davidson,</b> 310.914.3500 or <a href="mailto:eric.davidson@lausd.net">eric.davidson@lausd.net</a>
<b>ACSA-R Luncheon</b> at Taix Restaurant	June 16, 2016 11:30 a.m.	<b>Mike Perez,</b> <a href="mailto:mpez21@sbcglobal.net">mpez21@sbcglobal.net</a>
<b>SEPO Meeting</b> at Beaudry Building	June 16, 2016 1:30 p.m. – 4:30 p.m.	<b>Christina Cisneros,</b> 213.749.8310 or <a href="mailto:cmc0506@lausd.net">cmc0506@lausd.net</a>



The Leadership Support Program (LSP) is a Commission-approved professional preparation program for the **Administrative Services Credential – Clear (Tier II)**. The program at UCLA is a partnership with the University of California at Berkeley. The pilot cohort completed the program last June; the 2<sup>nd</sup> cohort began in fall 2014; and the 3<sup>rd</sup> cohort began in fall 2015.

This program is a vital support to new administrators who are managing the complex ecology of the urban school and district. These new administrators are reform-minded leaders who, first and foremost, commit to improving the achievement for all students. Through the LSP components, novice administrators expand and deepen their expertise in the knowledge, skills, and dispositions required for successful leadership in urban schools. More information may be found by clicking on: <https://centerx.gseis.ucla.edu/principal-leadership/leadership-support-program-tier-2>.

### How do you apply?

If you are currently assigned, or expect to be assigned soon, to an administrative position, submit a letter of interest to **Dee Dee Lonon**, Coordinator, at [deelon7@aol.com](mailto:deelon7@aol.com).

## ADMINISTRATIVE CREDENTIAL & MA DEGREE AT CSUN

*The CSUN program provided me with a strong foundation and the skills to work as a successful administrator. I was able to immediately use what I learned from the ELPS program as an assistant principal and especially now as a principal. The program was also an excellent launching point for the Doctoral program I completed. Overall, the ELPS program was a great opportunity for my advancement in the field of education.*

~ Dr. Steve Martinez, LAUSD Principal

**Find someone with leadership potential to “tap on the shoulder!”** Identify someone to join the next generation of leadership in our schools. New LAUSD cohorts will be starting in August 2016 in the California State University Northridge (CSUN) Tier I Preliminary Administrative Credential and Master’s Degree Program in Educational Administration. More information, including locations, as well as, whom to contact can be found by clicking [HERE](#).

**CSUN**

**MICHAEL D. EISNER**  
COLLEGE OF EDUCATION

## LAUSD IS HIRING SPECIAL EDUCATION TEACHERS FOR THE 2016-2017 SCHOOL YEAR!

Do you know potential teachers who may be interested in earning a **TUITION-FREE** Education Specialist Instruction Credential?

Opportunities are available through LAUSD’s District Intern & Credentialed Educators Now Teaching Special Education (CENTSE) programs for credentialed general education teachers and teachers who do not yet hold a credential.

Please encourage anyone interested to contact Dr. Bryan Johnson  
at 213.241.5581 or visit the website,  
<http://achieve.lausd.net/districtinternprogram>

## POSITIONS AVAILABLE

***Note to Applicants:*** Please be advised that you are responsible for making sure all the District requirements have been met. Do not contact AALA for information regarding positions; for detailed requirements for positions and employment updates use the contact phone number provided in the announcement or visit the District website at <http://www.lausdjobs.org> (classified) or <http://achieve.lausd.net/Page/1125> (certificated). Employees who change basis during the school year may not earn a full year of service credit and annualized employees who change their basis during the year may sustain an annualized settlement.

### **CERTIFICATED, SCHOOL-BASED**

#### ***PRINCIPAL, SECONDARY***

**Lanternman High School, Local District Central, MST 41G, E Basis.** For more information and application procedures, please click on [School-Based Vacancies](#) or contact **Dr. Chiae Byun-Kitayama**, Director, at 213.241.0126. Application deadline is 5:00 p.m., Friday, May 27, 2016.

#### ***PRINCIPAL, ELEMENTARY***

**Dixie Canyon Community Charter, Local District Northeast, MST 42G, E Basis.** For more information and application procedures, please click on [School-Based Vacancies](#) or contact **Maria Nichols**, Director, at 818.252.5400. Application deadline is 5:00 p.m., Friday, June 3, 2016.

#### ***PRINCIPAL, ELEMENTARY***

**Fairburn Elementary School, Local District West, MST 41G, E Basis.** For more information and application procedures, please click on [School-Based Vacancies](#) or contact **Pamela Marton**, Director, at 310.914.2100. Application deadline is 5:00 p.m., Friday, May 27, 2016.

#### ***PRINCIPAL, ELEMENTARY***

**Farmdale Elementary School, Local District East, MST 41G, E Basis.** For more information and application procedures, please click on [School-Based Vacancies](#) or contact **Frances Baez**, Director, at 323.224.3178. Application deadline is 5:00 p.m., Wednesday, June 1, 2016.

#### ***PRINCIPAL, ELEMENTARY***

**Germain Academy for Academic Achievement, Local District Northwest, MST 41G, E Basis.** For more information and application procedures, please click on [School-Based Vacancies](#) or contact **Cara Schneider**, Director, at 818.654.3600. Application deadline is 5:00 p.m., Wednesday, June 1, 2016.

#### ***PRINCIPAL, ELEMENTARY***

**Haskell Elementary Math/Science/Technology Magnet, Local District Northwest, MST 42G, E Basis.** For more information and application procedures, please click on [School-Based Vacancies](#) or contact **Cara Schneider**, Director, at 818.654.3600. Application deadline is 5:00 p.m., Wednesday, June 1, 2016.

# Associated Administrators of Los Angeles

## CERTIFICATED, SCHOOL-BASED (Cont.)

### *PRINCIPAL, ELEMENTARY*

**Olympic Primary Center, Local District Central, MST 40G, E Basis.** For more information and application procedures, please click on [School-Based Vacancies](#) or contact **Julie Gonzalez**, Director, at 213.241.0126 or [julie.gonzalez@lausd.net](mailto:julie.gonzalez@lausd.net). Application deadline is 5:00 p.m., Friday, May 27, 2016.

## CERTIFICATED, NON-SCHOOL-BASED

### *ADMINISTRATOR, PARENT AND COMMUNITY ENGAGEMENT*

**Parent Community Student Services Branch, Local District Northwest, MST 43G, Temporary Adviser, E Basis.** For more information and application procedures, please click on [Non-School-Based Vacancies](#) or contact **Tony McKlem** at [tony.mcklem@lausd.net](mailto:tony.mcklem@lausd.net). Application deadline is 5:00 p.m., Friday, May 27, 2016.

### *COORDINATOR, OPERATIONS SUPPORT SERVICES*

**Local District Northwest, MST 43G, Temporary Adviser, E Basis, 2 positions.** For more information and application procedures, please click on [Non-School-Based Vacancies](#) or contact **Dr. Darneika Watson-Davis**, Administrator of Operations, at 818.654.3670 or [dwatso4@lausd.net](mailto:dwatso4@lausd.net). Application deadline is 5:00 p.m., Tuesday, May 31, 2016.

### *COORDINATOR, SECONDARY LITERACY/ENGLISH-LANGUAGE ARTS*

**Local District Northwest, MST 41G, Temporary Adviser, E Basis.** For more information and application procedures, please click on [Non-School-Based Vacancies](#) or contact **Dina Sim**, Administrator of Instruction, at 818.654.3600 or [dina.sim@lausd.net](mailto:dina.sim@lausd.net). Application deadline is 5:00 p.m., Friday, June 3, 2016.

## CLASSIFIED

### *DIRECTOR OF CONTRACTS ADMINISTRATION AND PROCUREMENT SERVICES*

**Procurement Services Division, \$125,240 – \$156,000, 12-month position.** For more information and application procedures, please click [HERE](#). Application deadline is Monday, June 6, 2016.

### *RELOCATION SERVICES SUPERVISOR*

**Non-Academic Facilities Planning Unit, Facilities Services Division, \$71,600 - \$89,200, 12-month position.** For more information and application procedures, please click [HERE](#). Application deadline is Monday, June 6, 2016.

## PREVIOUSLY ANNOUNCED POSITIONS

<b>CERTIFICATED POSITIONS</b>	<b>LOCATION</b>	<b>CONTACT</b>	<b>DEADLINE</b>
<i>ASSISTANT PRINCIPAL, ELEMENTARY</i> MST 38G, B Basis	107 <sup>th</sup> Street and STEM Magnet ES, Partnership L.A.	<b>Margery Weller</b> , 213.201.2000, ext. 248, or <a href="mailto:Margery.Weller@partnershipla.org">Margery.Weller@partnershipla.org</a>	5:00 p.m. Wednesday May 25, 2016

# Associated Administrators of Los Angeles

CERTIFICATED POSITIONS	LOCATION	CONTACT	DEADLINE
<i>EXECUTIVE DIRECTOR</i> \$155,500, Executive Position, A Basis	Division of Student Health and Human Services	<b>Justo Avila</b> , Chief Human Resources Officer, 213.241.6131	<u>EXTENDED</u> 5:00 p.m. Friday June 3, 2016
<i>PRINCIPAL, ELEMENTARY</i> MST 41G, E Basis	Allesandro Elem. Cooperative Learning Magnet, Local District Central	<b>Dr. Jose Posada</b> , Director, 213.241.0194 or <a href="mailto:jmp1322@lausd.net">jmp1322@lausd.net</a>	5:00 p.m. Friday June 3, 2016
CLASSIFIED POSITION	LOCATION	CONTACT	DEADLINE
<i>CHIEF SECURITY OFFICER</i> \$114,900 - \$142,300, 12-month position	Information Technology Division	Click <a href="#">HERE</a>	When Filled