

JANUARY 23, 2023

# UPDATE

## Executive Board & Unit J Nominations Now Open

The Executive Board of the Associated Administrators of Los Angeles is responsible for oversight and policy level direction for the management of the Association. The Executive Board is a body of elected members of the Association who jointly oversee the activities of the Association. They oversee the operation of the Representative Assembly and present adopted motions to that body for its approval. They counsel and advise the Association president on fiscal matters. The Executive Board weighs potential decisions against the vision, governing values, and the good of the Association members.

**Six (6) Executive Board positions are open for a three-year term. Executive Board members' time commitment is 3-5 hours per month beyond their regular work day.** For additional information contact Juan Flecha ([jflecha@aala.us](mailto:jflecha@aala.us)). The following positions are open for nominations (with incumbent listed):

- Adult Vice President (Anna Elsa Madrid)
- Elementary Director (Marco Flores)
- Secondary Director (Alex Placencio)
- School Support Administrators Vice President (Kevin Kilpatrick)
- Unit J Vice President (Walter Contreras)
- Early Ed Director (Scarlett Ramirez)

**Additionally, six (6) Unit J Shop Steward positions are open, three for a two-year term and three for a three-year term.** Article XXI of Unit J's Contract defines the role and responsibilities of Job Stewards. Their **key duties include:**

- Representing an employee, upon request, in a grievance meeting as provided for in Article V, Grievance Procedure and Article X, Evaluation and Disciplinary Procedures
- Coordinating union meetings during unpaid time
- Posting union notices on a bulletin board space designated for such purposes
- Reporting unsafe or unsanitary conditions at the worksite

In order to fulfill these responsibilities, Job Stewards have legal rights under the National Labor Relations Act. These include the right to be treated as an equal by management when conducting union business, specifically, when

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## Associated Administrators of Los Angeles

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representing members. They have the right to be free from retaliation for union activities, the right to request information needed to process a grievance and the right to organize worksite actions. They may not be held to a higher standard than other employees in similar positions.

Ultimately, the Steward's job is to work with members to improve everyone's work life, not simply to do things for individual members. Their most important role is to build a united, organized and involved membership.

The current incumbents are:

- Gizella Czene, Assistant Contract Manager (Facilities Contracts)
- Oscar Marrufo, Complex Plant Manager (Maintenance & Operations S2)
- Mauricio Pinto, Complex Plant Manager (Maintenance & Operations N2)
- Alfred Sixtos, Truck Operations Manager (MMB Truck Operations Branch)
- Vacant (2)

### 2023 ELECTION CALENDAR

Thursday 1/12/23 - Executive Board. Distribution of Election Calendar

Thursday 1/19/23 - Distribution of self-nomination forms. (Executive Board click [HERE](#); Unit J Shop Steward click [HERE](#))

Tuesday 1/31/23 - Deadline for self-nomination forms to be submitted to the AALA office

Thursday 2/02/23 - Representative Assembly. Candidates announced – opportunity for nominations

Thursday 2-09-23 - Statements of nominations from the Rep Assembly Meeting due in AALA office

Tuesday 2-14-23 - Distribution of ballots and candidates' statements to AALA members

Friday 2/24/23 - Deadline for return of ballots

Thursday 3/02/23 - Distribution of run-off ballots (if necessary)

Friday 3/10/23 - Deadline for return of run-off ballots

Thursday 4/20/23 - Representative Assembly. Results announced

### Unit J Negotiations Update

The AALA Unit J Bargaining Team continues negotiations with Labor Relations on Friday, January 20, 2023.



**Calling all AALA Members! Do you have a new administrator in your school or office? Do you know of a new administrator? Please let**

**them know about the benefits of AALA membership and have them complete AALA's easy form: <https://docs.google.com/forms/d/e/1FAIpQLSdTTpn6QRag1mkFhGP7ojIzhmoeHn7urLOKfp6Nz4TSWVf7Lw/viewform>**

#### Questions?

Payroll: [payrollsupport@lausd.net](mailto:payrollsupport@lausd.net)

HR: [askhr@lausd.net](mailto:askhr@lausd.net)

Personnel Commission: [PersComm@lausd.net](mailto:PersComm@lausd.net)

#### Friends of AALA High School Scholarship -

Applications due **March 3, 2023!**

**December 5, 2022 Representative Assembly** - Click [HERE](#) for the requested answers to queries made

**LAUSD Decathlon** - On February 4<sup>th</sup> Decathletes will participate in the district-wide Speech/Interview/Super Quiz competition as part of the LAUSD Regional competition. Volunteers are needed to work as judges for Speech, Interview, and Super Quiz at Roybal Learning Center. Speech & Interview is 8am to 2pm/ Super Quiz 3pm-5pm. Training will be provided via Zoom in January. All district and community members (including retirees) are invited to participate in this high-profile media event that is an amazing experience for students and families. Please sign up on the link provided for the slot you are interested in.

<https://lausd.quickbase.com/db/br8ranjct?a=nwr&originalQid=1>

Please contact Dr. Neena Agnihotri, BTB Academic Decathlon Coordinator if you have any questions (213)241-3082 or [Academic.Decathlon@lausd.net](mailto:Academic.Decathlon@lausd.net)

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## Associated Administrators of Los Angeles

# AALA President Paiz' January 17<sup>th</sup> Remarks to Board

Good afternoon Board Members, Superintendent, and Senior Staff. Congratulations and welcome **President Goldberg** and **Vice President Schmerelson**:

[I am] looking forward to maintaining ongoing communication just as[I had with] **Ms. Gonez** and **Mr. Melvoin** as it relates to AALA.

My name is **Nery Paiz** and I am the proud President of Associated Administrators of Los Angeles representing members at schools, Region Offices, Beaudry, Pico Rivera, IT, Facilities and Food services. I am here today to again hope that the four Region Superintendents and two Executive Directors of Early Education and Adult [Education] show and model a welcoming and supportive environment to be followed by the AIs, AOOs, and Community of Schools Administrators.

I saw the post on the training you had for AIs. Our hope is that they use that information and they do not change the PD when they present to the administrators. Also, [that] those Regions that inherited communities of schools from LD Central or another LD in the consolidation be respectful of the work they have done, and provide support to each school based on where that specific school is, dictated by the needs of the community and what they as individual schools have agreed on to support the needs of students.

How is safety of employees at Beaudry and Pico being addressed with the ongoing number of positive [COVID] cases in different floors at a time? Is schedule flexibility being considered to minimize risk of infection and congregation in elevators, cafeteria, meetings, etc.?

What will happen to AALA members who have been covering classes full time for next school year?  
Are PLAS schools to follow LAUSD or PLAS mandates and PDs? Is PLAS on same page as LAUSD in terms of expectations and support to schools?

### Resolution to Remember and Honor Holocaust Victims

The Associated Administrators of Los Angeles fully supports the Resolution Remembering and Honoring the Holocaust and the need for current and future LAUSD students to learn about and from this horrific part of history so as not to ever have a repeat of such hate towards any peoples.

## REPORT, REPORT, REPORT

**Please heed reporting mandates.** If you suspect or are made aware of suspected child abuse, **REPORT IT**. If you believe someone else reported it, **follow up on the same day!** And, **create an iSTAR report** or confirm that an iSTAR report was created that same day. It is always best practice to apprise your CoSA and Operations Coordinator of the situation and update the iSTAR as needed.

Remember that your standard is “reasonable suspicion” and you can CLARIFY before you report. *Clarification is a process of asking the victim(s), alleged perpetrator(s) and other individuals, clarifying questions in order to determine reasonable suspicion of the allegation.* Please, READ the definition of “reasonable suspicion” on page 4 of BUL-1347.4. **If you have reasonable suspicion make the call. If the reporting agency tells you there is nothing there, ask for the person’s name, badge number, and ask if you can handle it administratively. You may begin an investigation ONLY IF you are told to handle it administratively.**

At this time, it appears the District is taking the stance that if the allegation is made against a district employee, you **MUST** report. Suspend reasonable suspicion and make the calls!

## Healthcare FAQs - Do You Eat Fish Regularly?

Eating fish regularly should be an essential part of our diets. Research shows that fish provide an excellent low-fat source of protein with many health benefits. Fish contain omega-3 fatty acids that support cardiovascular health by lowering triglyceride levels, raising HDL (good) cholesterol, lowering blood pressure, reducing your risk of stroke, heart disease, and pre-term delivery (for pregnant women). Contaminants, however, such as polychlorinated biphenyls (PCBs) and mercury, are high enough in certain fish and seafood to pose a potential health risk to consumers, especially for susceptible adults like pregnant women, and newborn babies/infants. Even with potential risks, the FDA, the EPA, and health researchers agree that the benefits of fish consumption outweigh potential negative effects.

### How can consumers find out which fish or shellfish are the safest to consume?

The following chart shows 62 types of fish, rated on safety and health benefits based on three categories: **Best Choices** (adults—two to three 4 oz. servings/week, children, ages 4-7, 2 oz. per/week), **Good Choices** (one serving/week), and **Choices to Avoid**.

### How do I buy, store, and handle fresh fish?

- Only buy fish that is refrigerated or displayed on a bed of fresh ice (preferably in a case or under some type of cover).
- Check if the fish smells fresh and mild--not fishy, sour, or ammonia-like.
- A fish's eyes should be clear and bulge a little.
- Whole fish and fillets should have firm, shiny flesh and bright red gills free from milky slime, discoloration or drying around the edges.
- Shrimp flesh should be translucent and shiny with little or no odor.
- Refrigerate immediately after purchase and use within two days or freeze.
- Wash your hands and all kitchen utensils, cutting boards, dishes, and the countertop with soap and water thoroughly after handling raw fish.
- Cook and enjoy!

For additional information and a video on seafood safety, click [HERE](#). For information about eating fish for children to 11 years of age and pregnant or breast-feeding women, click [HERE](#).

Best Choices EAT 2 TO 3 SERVINGS A WEEK			OR	Good Choices EAT 1 SERVING A WEEK		
Anchovy	Herring	Scallop		Bluefish	Monkfish	Tuna, albacore/ white tuna, canned and fresh/frozen
Atlantic croaker	Lobster, American and spiny	Shad		Buffalofish	Rockfish	
Atlantic mackerel		Shrimp		Carp	Sablefish	
Black sea bass	Mullet	Skate		Chilean sea bass/ Patagonian toothfish	Sheepshead	Tuna, yellowfin
Butterfish	Oyster	Smelt		Grouper	Snapper	Weakfish/ seatrout
Catfish	Pacific chub mackerel	Sole		Halibut	Spanish mackerel	White croaker/ Pacific croaker
Clam	Perch, freshwater and ocean	Squid		Mahi mahi/ dolphinfish	Striped bass (ocean)	
Cod		Tilapia			Tilefish (Atlantic Ocean)	
Crab	Pickering	Trout, freshwater		<b>Choices to Avoid</b> HIGHEST MERCURY LEVELS		
Crawfish	Plaice	Tuna, canned light (includes skipjack)				
Flounder	Pollock	Whitefish		King mackerel	Shark	Tilefish (Gulf of Mexico)
Haddock	Salmon	Whiting		Marlin	Swordfish	
Hake	Sardine			Orange roughy		Tuna, bigeye



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## Associated Administrators of Los Angeles

# “Amazing” Lives Within Our Schools!

Congratulations to **Principal Gregorio Verbera** and the Wilson High School's counseling team! Wilson's very own **APSCS Araceli Morfin** and the college counseling team led by Elsa Gutierrez-Aviles received the *Excellence in College Award* from former [First Lady Michelle Obama](#). The school increased their FAFSA submission rate by over 300%! They were recognized on January 9th at SoFi Stadium during the College National Championship!



**Principal Leo Gonzalez'** South Gate High Beat Breakers placed 1st place at last weekend's *Jamz* competition! They also received the Innovative Choreography Award! Great job!

Over at Ranchito Elementary School, **Principal Edwin Molina** hosted the school community for a dual language *Too Many Tamales* play in December. The Kinder and 1st grade students will be performing at the Hornada conference at Loyola Marymount University.



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## DO YOU WANT AALA WINGS?

For as little as \$5 or \$10 per pay period you can earn some! This is the simplest way to become an AALA Angel. Think about it, for about the cost of a latte or spirit you can fund college dreams. And who knows, the scholar you support may someday saves lives.

AALA established FRIENDS OF AALA, a 501(c)(3) nonprofit corporation in January 2011 to fund our student scholarship program for deserving LAUSD students. This Spring AALA awarded 35 \$2,500 and 17 \$1,000 scholarships to graduating seniors representing high schools and community adult schools. The Board of Friends of AALA meets its annual fundraising goal by seeking donations from AALA's active and alumni members, private foundations, service clubs, organizations, and businesses. The generosity of these donors is much appreciated.

Click [HERE](#) and earn your wings! All donations to FRIENDS OF AALA are tax deductible.

## YOUR GENEROSITY FUNDS DREAMS

## Associated Administrators of Los Angeles



**KNOW TEACHER LEADERS WHO ARE  
READY FOR AN ADMINISTRATIVE CAREER?  
LET THEM KNOW ABOUT LAPASC!**

Los Angeles Preliminary Administrative Services Credential, **LAPASC**, seeks to create a pipeline of high quality, equity driven leaders to serve the students of LA Unified. Integrating the learning from the field and current leadership theory, LAPASC is a 1-year program which prepares candidates in 4 Instructional blocks: Instructional Leadership, Change Leadership, Vision/Community Leadership and Systems and Operational Leadership.

LAPASC prepares to support highly qualified candidates to serve in Los Angeles Unified urban schools by offering a comprehensive administrative preparation experience aligned to the required California Administrator Performance Expectations (CAPE), the Los Angeles Unified School Leadership Framework (SLF). LAPASC is a tuition-waived, one-year, competency-based, job-embedded credentialing program for Los Angeles Unified teacher leaders interested in obtaining their preliminary administrative services credential and serving in high need schools. For more information about the program, visit our website at

**[LAPASC Program LAUSD](#)**

**LAPASC informational meets will be held on:**



**Monday January 23  
and February 6, 2023**



**4:00 PM**



**Zoom Meeting**

**<https://us02web.zoom.us/j/4013915708>**

**Application period for LAPASC Cohort 3 opens January 16, 2023, and closes on February 10, 2023 at 5 p.m. No late submissions will be accepted. For additional information, contact Delia Estrada at [LAPASC@lausd.net](mailto:LAPASC@lausd.net).**

## Associated Administrators of Los Angeles

### DEVELOPMENT AND SUPPORT (EDS) REMINDERS

#### Formal Observations and EDS Office Hours

The contractual deadline for conducting **Formal Observations** for UTLA-represented employees is **Friday, February 17** and **Post-Observation Conferences** must be held with teachers within **10** business days of the Formal Observation. The EDS team is here to support you with any questions or issues you have. Please contact a team member at [mypgs@lausd.net](mailto:mypgs@lausd.net). In addition, weekly **EDS Office Hours** are available on Fridays from 2:00 – 4:00 p.m. and you may join using the following link: <https://lausd.zoom.us/j/86108706782>.



#### EDSSL Mid-Year Formative Activities

Administrators should have begun their Mid-Year Formative activities on MyPGS. This includes uploading evidence on the District Focus Elements and the evaluatee's Growth Elements, reflecting on practice, and participating in a Mid-Year Conference to review Formative Ratings. The suggested timeline for completing the **reflection** is **January 20, 2023**, and the **Formative Conference** by **February 3, 2023**. If you have questions regarding the process, please contact Heather Lower Lowe ([hlowe@lausd.net](mailto:hlowe@lausd.net)).

## Please Help a Member in Need!

**Lisa Regan DeRoss**, Ed.D., Assistant Principal at Fairfax High School and former teacher, assistant principal, principal, and central office administrator here in LAUSD for nearly 25 years, is undergoing medical care at UCLA due to a serious disease. She has been receiving treatment since July and has been on illness medical leave since the start of the school year. Lisa receives chemotherapy that severely compromises her immune system, but her medical team is hopeful that she may be able to safely return to work early in the Spring semester. However, Lisa has exhausted her bank of full-pay illness days and she is in danger of exhausting her half-pay illness allowance, which jeopardizes her health benefits.



If you can pledge some of your unused full-pay illness days, please fill out the form ([CLICK HERE FOR FORM](#)) and return it to Dr. Irina Sugar, principal at Kenter Canyon EL, via email at [irina.sugar@lausd.net](mailto:irina.sugar@lausd.net). Each DCI Program Donor Confirmation form must be completed in its entirety, including a wet ink or digital signature of the donating employee.

The LAUSD Donations for Catastrophic Illness (DCI) program allows eligible employees who have exhausted their own full-pay illness (accrual) balance to receive donated full-pay illness days from other LAUSD employees as a means of financial assistance to cover their absences during assigned hours of service due to a catastrophic illness or injury. Lisa Regan DeRoss has qualified for the LAUSD DCI Program. Please consider donating one or more illness days for Lisa during her time of need. Certificated and classified employees can donate between 1-20 illness days.



## Associated Administrators of Los Angeles



### PROFESSIONAL LEARNING OPPORTUNITIES FOR ADMINISTRATORS



Human Resources invites administrators to engage in a variety of professional learning opportunities through timely and engaging sessions designed to provide leadership development.

Sessions are held one hour per week for 6-weeks, held virtually, and participants will receive the training rate at \$50 per hour.



#### CURRENT TOPICS:

- Leading Inclusive Opportunities



Jan 18, Jan 25, Feb 1, Feb 8, Feb 15, Feb 22



5:00PM-6:00PM



Registration is limited to 250 participants per session. Register in MyPLN by searching for "Leading Inclusive Opportunities".

**FOR MORE INFORMATION, CONTACT  
MARCO A. NAVA, ED.D., AT [MNAVA@LAUSD.NET](mailto:MNAVA@LAUSD.NET)**



## Associated Administrators of Los Angeles



### Leading Social-Emotional Learning

A professional development designed for administrators provided by the Division of Instruction and the Human Resources Induction & Credentialing Unit.

Participants will have the opportunity to deepen their understanding of Social-Emotional Learning (SEL) Leadership to proactively engage and support positive school cultures. Participants will explore how SEL can assure equitable outcomes for all learners.



**January 28, 2023**



**8:30AM-12:30PM**

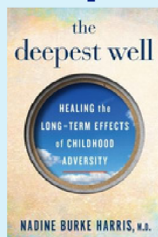


**February 11, 2023**



**8:30AM-12:30PM**

**Free e-book to participants:**



**VIRTUAL MEETING FOR ALL ADMINISTRATORS INCLUDING EARLY EDUCATION, DACE, DIRECTORS, COSAs, and AIs**



Participants will gain insights into strategies to lead Social-Emotional Learning to address the **Pillar 2: Joy and Wellness** in the District's Strategic Plan.

Registration is limited to **150** participants in each session. Please register in **MyPLN** by searching "**SEL Leadership 2023**".

Participants will be paid the training rate (\$50 per hour) for 4 hours



Made possible by the Division of Instruction in partnership with HR Induction & Credentialing, AALA, and ACSA Region 16.

Contact: Susan Ward-Roncalli at [sroncall@lausd.net](mailto:sroncall@lausd.net) or Dr. Marco Nava at [mnav@lausd.net](mailto:mnav@lausd.net).

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## Associated Administrators of Los Angeles In Memoriam

**SOLOMON BIALECK** - Mr. Bialeck served as Assistant Principal at Hamilton High, El Camino Real High, Kennedy High, Madison Junior, Hale Junior and Reed Junior High Schools, as well as Principal at Madison Junior High School. He retired in December 2005 and passed away on December 10, 2022. Services were held on December 13, 2022.

**SANDRA MCGUERN** - Ms. McGuern served as Assistant Principal at Sheridan Street Elementary, as well as Principal at Sheridan Street, Saticoy and Cantara Elementary Schools. She retired on June 30, 2001 and passed away on December 16, 2022. Ms. McGuerin's memorial will be held on January 29th for family and close friends by invitation only.

**KATHLEEN CYR WOHLERS** - Mrs. Wohlers served as Assistant Principal at Hobart Elementary School and Principal at Garvanza Elementary School. She also served as an Administrative Coordinator in Local District E and Director, Support Services in Local District H. Mrs. Wohlers retired on November 28, 2004. She passed away on January 12, 2023. Her husband, Gordon Wohlers, was an Assistant Superintendent and Chief of Staff for the District.

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**Note to Applicants:** Please be advised that you are responsible for making sure all the District requirements have been met. Do not contact AALA for information regarding positions; for detailed requirements for positions and employment updates use the contact phone number provided in the announcement or visit the District website at <http://www.lausdjobs.org> (classified) or <http://achieve.lausd.net/Page/1566> (certificated). Employees who change basis during the school year may not earn a full year of service credit and annualized employees who change their basis during the year may sustain an annualized settlement.

**CERTIFICATED positions are open to certificated and classified employees who meet the position requirements.**

Click [HERE](#) for school based positions

Click [HERE](#) for non-school based positions

**CLASSIFIED positions are open to certificated and classified employees who meet the position requirements.**

Click [HERE](#) for current job opportunities.

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# Associated Administrators of Los Angeles Interest Groups - News You Can Use

2022 - 2023

## CSUN Alumni

Join the CSUN Eisner College of Education Alumni Chapter

### Become a member of your CSUN Education Community

Members of the Education Alumni Chapter receive:

- Opportunities to network with like-minded professionals across the region
- Initiations to events of particular interest to chapter professionals
- Find ways to mobilize members around issues of interest to education
- Promote support for recruitment and scholarships within the College of Education
- And more!



## Free and Easy to Join

Open to Degree & Credential Graduates



[csun.edu/alumni/join-csun-alumni-chapter](https://csun.edu/alumni/join-csun-alumni-chapter)

**CSUN** | **MICHAEL D. EISNER**  
COLLEGE OF EDUCATION

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